



## Chicago Chapter

### Board Meeting Minutes

1. **CALL TO ORDER** The regular meeting of the Board of Directors of the Chicago Chapter of ARCE was called to order by President Emily Teeter at 4:00 p.m. on Saturday, March 3, 2007, in the LaSalle Room at the Oriental Institute. In attendance were Board members Jim Ringenoldus, Dennis Kelley and Bob Andresen.
  
2. **TREASURER'S REPORT** Treasurer Jim Ringenoldus told the Board that IRS-mandated changes to the Chicago Chapter's Articles of Incorporation as a Not-for-profit Corporation in Illinois have been made, and an amended application has been sent to the IRS. The Chapter's current financial situation is as follows:

**ARCE Chicago Chapter Financial Report -- Jan. 20, 2007 -- Mar. 3 2007**

Date	Activity	Receipt	Expend.	Balance
20 Jan 07	Opening Balance		2498.65	
20 Jan 07	Dennis Campbell honorarium		150.00	2348.65
31 Jan 07	Illinois incorporation renewal		5.00	2343.65
05 Feb 07	Membership rebate - national	277.00		2620.65
13 Feb 07	Illinois corporation amendment fee		50.00	2570.65
22 Feb 07	Cook County Recorder fee		28.00	2542.65
03 Mar 07	Ending Balance			2542.65

3. **CHAPTER PROCEDURES** The Board reviewed a series of internal forms which will be used to standardize program and financial reporting. In addition, President Emily Teeter has prepared an outline detailing the procedures used to set up and conduct the monthly Chapter meetings.
  
4. **PROGRAM REPORT** Chapter Vice-President Dennis Kelley reviewed the schedule of speakers for the next few months. Professor Otto Schaden will be approached about preparing a report on his excavation of KV63 for presentation to the October meeting of the Chicago Chapter.

5. **ARCE NATIONAL MEETING** The Board discussed the schedule of events at the ARCE meeting in April. Board members Dennis Kelley and Jim Ringenoldus will attend the Chapter President's meeting on Thursday April 19<sup>th</sup> from 4:00 – 5:00 p.m. This will be followed by a Chapter Workshop session from 5:00 – 6:30 p.m. The Chapter Officers luncheon will be on Friday April 20<sup>th</sup> beginning at 1:00 p.m., and there will be a General Meeting which all Board members should attend on Friday April 20<sup>th</sup> from 5:30 – 6:30 p.m.
6. **CHAPTER ELECTION** The Chicago Chapter will elect a new Board at its meeting on March 31<sup>st</sup>. The election will include both electronic voting on the internet and paper ballots collected on the 31<sup>st</sup>.
7. **ADJOURNMENT** The Board meeting was adjourned at 4:30 p.m.