



Chicago Chapter

Board Meeting Minutes

1. **CALL TO ORDER** The regular meeting of the Board of Directors of the Chicago Chapter of ARCE was called to order by President Emily Teeter at 3:30 p.m. on Sunday February 11, 2007, in Room 210 at the Oriental Institute. In attendance were Board members Jim Ringenoldus, Dennis Kelley and Bob Andresen.
2. **ELECTIONS** The Board discussed arrangements for the election of Board members for the coming year. At the March 3rd meeting of the Chicago Chapter of ARCE, members will be invited to nominate candidates for the Board, either in person or via e-mail. The nominating process will end and the nominations will be posted on the website on March 12th, at which time members may begin voting via e-mail. Members also may vote in person at the March 31st meeting, and the results of the election will be announced at the end of that meeting. The Board plans to increase its membership to a total of seven, to broaden the level of participation. Once elected, the new Board will choose its officers.
3. **PROGRAMS** Dennis Kelley reported to the Board that the schedule for the next several meetings has firmed up, and is as follows:
 - March 3, 2007 – Nicole Hansen – “Viagra on the Nile; Impotence and Infertility Cures in Modern Egypt from Ancient Times”
 - March 31, 2007 – Nigel Strudwick – “Recent Work at the Tomb of Senneferi in Thebes”
 - April 20, 21, 22, 2007 – ARCE Annual Meeting in Toledo, Ohio
 - May 19, 2007 – Open discussion of papers presented at the ARCE annual meeting (tentative)
 - June 2, 2007 – Joe Wegner
 - July 2007 – (TBA)

- August 2007 – (TBA)
- September 22, 2007 – Geoff Emberling

The Board discussed the possibility of scheduling a summer picnic or social event in either July or August, if a suitable venue can be found, and will survey the members of the Chapter at the March 3rd meeting to determine the level of interest in such an event.

The Board discussed the establishment of standardized procedures for notifying the members about upcoming meetings via e-mail three weeks in advance, with a reminder a week or so before the event. Dennis Kelley also suggested the creation of standardized forms containing all the information about a specific program, including travel and hotel expenses, honoraria, the speaker's background, etc.

Jim Ringenoldus and Bob Andresen will spearhead an effort to increase the number of Field Museum volunteers and docents who are members of the Chicago Chapter of ARCE, and/or attend the monthly meetings. This effort will include gaining access to the Field Museum volunteer e-mail list, so that information about ARCE programs and meetings can be sent out periodically.

4. **COMMITTEES** The Board decided to establish a three-member Refreshment Committee to provide wine, soft drinks and snacks like cheese and crackers at the regular monthly meetings. The general membership of the Chapter will be asked to make donations to fund this effort.
5. **IRS APPLICATION** The Internal Revenue Service has requested additional information from the Chapter before granting tax-exempt status. Jim Ringenoldus will handle this matter.
6. **MEMBERSHIP** The Board discussed the current use of local media to publicize the activities of the Chapter, and the possibility of holding some meetings at a site other than the Oriental Institute. The Board would like to increase the level of cooperation with the Field Museum, but recognizes that holding meetings at the Museum poses problems in terms of parking, etc. Cooperation with the OI is very good, including co-sponsorship of some programs, but cooperation with other organizations needs more time and attention.
7. **WEBSITE** The Board discussed the Chapter website, and there was general agreement that the site is too complicated and difficult. Emily Teeter and Dennis Kelley will discuss this with Webmaster Sandy Polley and explore ways of simplifying the site.
8. **CHAPTER COUNCIL** Board members reported they are not receiving e-mail communications from the ARCE Chapter Council, and Emily Teeter will look into this. The Chapter Council is composed of the President and an Alternate Board Member from each of the local Chapters.

9. **ADJOURNMENT** The Board meeting adjourned at 4:30 p.m.